

Montmorency County Public Libraries
Library Board Meeting
August 8, 2022

Call to order

President Robin Smiley called the meeting to order at 1:00 p.m. at the Atlanta Branch of the Montmorency Public Library.

Board Members Present: (in alphabetic order) Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski, and Pat West.

Board Members Absent (in alphabetic order): none.

County Commissioner: None

Staff Members Present: Lori Haas-Director.

Visitors: None

Approval of Agenda

Mary Burek made the motion to approve the agenda as written, Pat West seconded. All in favor, motion carried.

Approval of Bills

Mary Burek made the motion to accept the bills as presented, Ellen Klein seconded. All in favor, motion carried.

Minutes of Meeting

Mary Burek make the motion to accept the minutes, with two corrections. Under Visitors add 'CPA' to Dan Smith's name, and under Director's Report add the word 'be' between the words 'will and no' in the fourth line. The minutes were seconded by Robin Smiley with corrections above. All in favor, motion carried.

Public Comments

None.

Old Business

No changes were made to the Covid plan that is now in place.

New Business

No new business.

Financial Statements

Lori went over the statements explaining things and answering any questions.

Director's Report

None

Librarians Reports:

There was no Library Board Meeting in July; the June librarian's reports are as follows:

Juli from Hillman reports:

June stats: 893 total circulation, 0 curbside pick-up, 1206 patrons signed in to choose their own materials, 3 laptops checked out, 190 inside computers users, 260 phone calls, 105 patrons needed copies/faxes/scans, 2 notarizations, 17 new library cards, 56 items cataloged and added to our collection , 0 laminations, Wi-Fi 198, Puzzles 34 and Hotspots 10. What a busy month this has been! I am not sure where June has gone. We are really seeing the increase in people with all the summer people coming back to their cottages. The summer reading program is going Great! We have run out of packets each week for kids to take home. The kits are really enjoying the theme this year. We are working on some new ideas for the pre-teen & teens. We are open to any suggestions you may have that you think they would enjoy. We are looking for new ways to bring this age group into the library. Thanks, and have a wonderful day! Stay safe, and enjoy the beautiful weather.

Juli.

Sheila from Nicole reports:

June stats: 758 total circulation, 0 curbside pick-up, 251 patrons signed in to choose their own materials, 0 laptops checked out, 92 inside computers users, 236 phone calls, 56 patrons needed copies/faxes/scans, 4 notarizations, 12 new library cards, 65 items cataloged and added to our collection, 1 lamination, 4 Games/puzzles/story kits, 151 Random people came to visit. June has been a busy month with the summer reading program. So far every week we have had a project and they are always gone before the week is up. We also have a tabletop activity for each week's theme, something fun for kids to do while in the library. This year we're having very positive feedback on the take home activities. As everyone knows I have started in Sheila's position. I have so far enjoyed working in Atlanta. Some days have been challenging but I am having great help from everyone. As someone who loves books this is a great place to be, surrounded by and talking to patron about books. I'm looking forward to learning more from this position. Thank You.

Nicole

Wendy from Lewiston reports:

June stats: 455 total circulation, 0 curbside pick-up, 235 patrons signed in to choose their own materials, 0 laptops checked out, 148 inside computers users, 154 phone calls, 78 patrons needed copies/faxes/scans, 8 notarizations, 23 new library cards, 27 items cataloged and added to our collection, 1 lamination. Good afternoon ladies. June has been non-stop here with all our employee changes. Cindy and Chelsea are doing great and picking up on the computer programs very well. I have another great team here with me! SRP is doing great and we have a ton of kids showing back up to the library, which is a blessing because I have missed them all. We also cannot keep our Hot Spots in! They are going very well and I have been asked if we are going to get a few more! I cannot keep them in the library. For the month of June I set up a back road and waterfall display for our area with a few maps and local books. But our main goal has been SRP with kids and their families. Our art/science projects for the Farmers Market are going well.

Librarians reports from July, 2022

Juli from Hillman reports:

July stats: 1087 total circulation, 0 curbside pick-up, 1152 patrons signed in to choose their own materials, 0 laptops checked out, 160 inside computers users, 208 phone calls, 100 patrons needed copies/faxes/scans, 2 notarizations, 21 new library cards, 347 items cataloged and added to our collection, 3 laminations, Wi-Fi 147, Puzzles 37 and Hotspots 7. What a great month this has been! We had so much fun with the summer reading program. We had 38 children complete the program. Parents along with the children all enjoyed the activities each week. We had a Jr. High National Honor Society student that volunteered during the program, and she helped many of the children complete each week's activity. We have the annual V-J Day book sale coming up on August 13, 2022. We are starting to get things read for the sale. Hotspots are very popular in Hillman; they are going out as fast as they come in. Thanks, and have a wonderful day! Stay safe!

Juli

Nicole from Atlanta reports:

July stats: 772 Total circulation, 1 curbside pick-up, 204 patrons signed in to choose their own materials, 0 laptops checked out, 126 inside computers users, 245 phone calls, 88 patrons needed copies/faxes/scans, 3 notarizations, 7 new library cards, 41 items cataloged and added to our collection, 0 laminations, 4 games/puzzles/story kits, 158 random people, and 3 Hotspots. July was a busy month here as we finished up SRP. This year was a great turnout for a total of 36 completed programs. With every activity either gone or only a few left every week. The library had an impromptu shark party July 28th to celebrate shark week. We had a patron volunteer to dress as a shark and we provided activities for kids to do. The end of June we saw all libraries get hotspots for patrons to check out. They have been a great help to patrons needing to get internet where they live. Five employees recently have taken a beginner cataloging course and it was a good refresher for some and a great introduction for others. I enjoyed the course and learned new cataloging knowledge from it. Janet as always has been helping me out when I have any questions trying to figure my way around the Atlanta Branch. Wendy has also been helpful whenever I have a quick cataloging question. It's great to work somewhere when no one hesitates to help out in one way or another. Thank You

Nicole

Wendy from Lewiston reports:

July stats: 776 total circulation, 0 curbside pick-up, 326 patrons signed in to choose their own materials, 0 laptops checked out, 147 inside computers users, 283 phone calls, 61 patrons needed copies/faxes/scans, 2 notarizations, 23 new library cards, 21 items cataloged and added to our collection, 1 lamination. Where did July go? We have been doing really well. Chelsey and Cindy are doing great and I am very happy with the ways things have played out. Chelsey has retained a ton of info from when she worked as a High School Student, she will now be in charge of Toddler Story Hour starting in September and she is very excited and has a few books picked and is working on craft time for them. SRP went great this year! We had great participation but only 17 T-shirts. We had a ton of compliments on the weekly projects and gave out all that we had. We are still providing art projects on Saturdays for the Farmers Market and those are doing well. I hope you all have a great day.

Wendy

Next Meeting Schedule

The next meeting is scheduled for Monday, September 12, 2022 at the Lewiston Branch at 1:00 p.m.

Adjournment:

Mary Burek made a motion and Robin Smiley seconded, to adjourn the meeting at 2:12 p.m.

Respectfully submitted,
Pat West